

Pecyn Dogfennau Cyhoeddus

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Am unrhyw ymholiad yn ymwneud â'r agenda hwn cysylltwch â Joanne Thomas
(Rhif Ffôn: 07714 600912 E-bost: thomaj8@caerphilly.gov.uk)

Dyddiad: Dydd Mercher, 12 Ebrill 2023

I bwy bynnag a fynno wybod,

Cynhelir cyfarfod aml-leoliad o'r **Pwyllgor Craffu'r Gwasanaethau Cymdeithasol** yn Nhŷ Penallta, a thrwy Microsoft Teams ar **Dydd Mawrth, 18fed Ebrill, 2023** am **5.30 pm** i ystyried y materion a gynhwysir yn yr agenda canlynol. Gall Cynghorwyr ac aelodau'r cyhoedd sy'n dymuno siarad ar unrhyw eitem wneud hynny drwy wneud cais i'r Cadeirydd. Mae hefyd croeso i chi ddefnyddio'r Gymraeg yn y cyfarfod, mae angen o leiaf 3 diwrnod gwaith o rybudd os byddwch chi'n dymuno gwneud y naill neu'r llall. Bydd gwasanaeth cyfieithu ar y pryd yn cael ei ddarparu ar gais.

Gall aelodau'r Cyhoedd neu'r Wasg fynychu'n bersonol yn Nhŷ Penallta neu gallant weld y cyfarfod yn fyw drwy'r ddolen ganlynol: <https://civico.net/caerphilly>

Bydd y cyfarfod hwn yn cael ei ffrydio'n fyw a bydd recordiad ar gael i'w weld drwy wefan y Cyngor, ac eithrio trafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig. Felly, bydd delweddau/sain yr unigolion sy'n siarad ar gael yn gyhoeddus i bawb drwy wefan y Cyngor: www.caerffili.gov.uk

Yr eiddoch yn gywir,

Christina Harrhy
PRIF WEITHREDWR

AGENDA

Tudalennau

1 I dderbyn ymddiheuriadau am absenoldeb

2 Datganiadau o Ddiddordeb.

A greener place Man gwyrddach



Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I gymeradwyo a llofnodi'r cofnodion canlynol:-

- | | | |
|---|---|---------|
| 3 | Pwyllgor Craffu Gwasanaethau Cymdeithasol a gynhaliwyd ar 24 Ionawr 2023. | 1 - 6 |
| 4 | Ystyried unrhyw fater a gyfeiriwyd at y Pwyllgor hwn yn unol â'r drefn galw i mewn. | |
| 5 | Blaenraglen Waith Pwyllgor Craffu Gwasanaethau Cymdeithasol. | 7 - 18 |
| 6 | I dderbyn ac ystyried yr adroddiadau* Cabinet canlynol:- 1. Budget Proposals for 2023/3024 – 23 rd February 2023 <i>* Os oes aelod o'r Pwyllgor Craffu yn dymuno i unrhyw un o'r adroddiadau Cabinet uchod i gael eu dwyn ymlaen ar gyfer adolygiad yn y cyfarfod, cysylltwch â Jo Thomas, 07714600912, erbyn 10.00 a.m. ar dydd Gwener, 17 Ebrill 2023.</i> | |
| 7 | Offer Ac Addasiadau. | 19 - 22 |
| 8 | Byrddau Partneriaeth Rhanbarthol - Diweddariad. | 23 - 40 |

Cylchrediad:

Cynghorwyr: C. Bishop, A. Broughton-Pettit, D. Cushing (Cadeirydd), M. Chacon-Dawson (Is Gadeirydd), R. Chapman, Mrs P. Cook, K. Etheridge, M. Evans, D.C. Harse, T. Heron, L. Jeremiah, Mrs D. Price, J.A. Pritchard, J. Rao, S. Skivens a A. Leonard

Defnyddwyr a Gofalyddion:

Bwrdd Iechyd Prifysgol Aneurin Bevan: A. Gough (ABUHB)

A Swyddogion Priodol

SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr ar gael i'r cyhoedd ar wefan y Cyngor ar www.caerffili.gov.uk ac eithrio am drafodaethau sy'n ymwneud a g eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym amdanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu. Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r Hysbysiad Preifatrwydd Cyfarfodydd Pwyllgor Llawn ar ein gwefan <http://www.caerffili.gov.uk/Pwyllgor/Preifatrwydd> neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio griffd2@caerffili.gov.uk neu ffoniwch 01443 863028.

Gadewir y dudalen hon yn wag yn fwriadol



SOCIAL SERVICES SCRUTINY COMMITTEE

MINUTES OF THE MULTI-LOCATIONAL MEETING HELD AT THE COUNCIL OFFICES PENALLTA HOUSE AND VIA MICROSOFT TEAMS ON TUESDAY 24TH JANUARY 2023 AT 5.30 P.M.

PRESENT:

Councillor D. Cushing – Chair
Councillor M. Chacon-Dawson - Vice Chair

Councillors:

C. Bishop, A. Broughton-Petitt, R. Chapman, P. Cook, K. Ethridge, M. Evans, D. Harse, T. Heron, L. Jeremiah, A. Leonard, J. A. Pritchard, S. Skivens.

Councillor: E. Forehead. (Cabinet Member for Social Care).

Co-Opted Members: Vacant.

Together with:

Officers: G. Jenkins (Assistant Director – Children’s Services), M. Jones (Financial Services Manager), J. Williams (Assistant Director - Adult Services), D. Street (Corporate Director for Social Services and Housing), M. Jacques (Scrutiny Officer), J. Thomas (Committee Services Officer).

Also in attendance: M. Palfreman, H. Irwin (Huw Irwin Associates).

RECORDING AND VOTING ARRANGEMENTS

The Chair reminded those present that the meeting was being live streamed, and a recording would be made available to view via the Council’s website, except for discussions involving confidential or exempt items. [Click Here To View](#).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D. Price and C. Thomas.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

3. MINUTES – 22ND NOVEMBER 2022

It was moved and seconded that the minutes of the meeting held on 11th November 2022 be approved as a correct record and by way of Microsoft Forms (and in noting there were 12 for, 0

against and 1 abstention) this was agreed by the majority present.

RESOLVED that the minutes of the meeting of the Social Services Scrutiny Committee held on 22nd November 2022 (minute nos. 1-5) be approved as a correct record and signed by the Chair.

4. CONSIDERATION OF ANY MATTER REFERRED TO THE SCRUTINY COMMITTEE IN ACCORDANCE WITH THE CALL-IN PROCEDURE

There had been no matters referred to the Scrutiny Committee in accordance with the call-in procedure.

5. SOCIAL SERVICES SCRUTINY COMMITTEE FORWARD WORK PROGRAMME

Mark Jacques (Scrutiny Officer) introduced the report that informed the Committee of its Forward Work Programme planned for the period January 2022 to July 2023.

It was agreed that an invitation be sent to the Chief Executive of the Citizen Voice Body for Health and Social Care to attend and make a presentation at a future meeting.

Following consideration of the report, it was moved and seconded that the recommendations be approved. By way of electronic voting (and in noting there were 12 For 0 Against and 1 Abstention) this was agreed by the majority present).

Subject to the inclusion of the aforementioned item it was RESOLVED that subject to the Forward Work Programme as appended to the meeting papers be published on the Council's website.

6. CABINET REPORTS

It was confirmed that there had been no requests for any of the Cabinet reports listed on the agenda to be brought forward for discussion at the meeting

REPORTS OF OFFICERS

Consideration was given to the following reports.

7. NOTICE OF MOTION – FOSTER FAMILY CARERS

Consideration was given to a Notice of Motion received from Councillors E. Forehead and T. Heron and supported by Councillors N. George, P. Leonard, C. Andrews, S. Cook, C. Morgan, J. Simmonds, E. Stenner, J. Pritchard, S. Morgan. The Notice of Motion requested that Members consider making Caerphilly County Borough a Foster Family Friendly Employer, giving staff that foster children extra support in balancing their work and care responsibilities and make an appropriate recommendation to Council.

The Scrutiny Members noted that the Council should recognise the need for flexibility at work to meet the needs of foster children. There is a commitment to supporting colleagues who are foster carers.

The Cabinet support the motion for our foster carers, as well as those who care for children of family or friends, such as a grandparent caring permanently for their grandchild to be offered up to 5 days paid leave to attend training or meetings relating to their role as a carer.

Scrutiny are also requested to consider allowing additional unpaid time off work to deal with unexpected emergencies, such as welcoming a child into their home at short notice.

Becoming a foster friendly employer will strengthen the links that are needed to ensure the Council, show a strong corporate social responsibility.

In response to a Members query, the Scrutiny Committee where advised that currently no Caerphilly County Borough employees were foster carers.

Having fully considered the Notice of Motion, it was moved and seconded that it be supported and by way of Microsoft Forms it was unanimously agreed.

RECOMMENDED to Council that the Notice of Motion be supported.

8. PRESENTATION ON DAY SERVICES

The Cabinet Member for Social Care, welcomed representatives of Huw Irwin Associates (HICO) and confirmed that the presentation would detail the culmination of the work they had undertaken reviewing Caerphilly Day Opportunities. The Cabinet Member acknowledged that it had taken some time to get to this point and there was still a considerable way to go to achieving and implementing the most suitable module that would be flexible enough to meet the needs of stakeholders and stand the test of time.

The Scrutiny Committee were advised that the findings of the review, together with the comments from Members would be used to inform and create a model of day services which would then be subject to input from users and carers prior to being brought back to Scrutiny and then on to Cabinet.

The Presentation provided a high-level overview of the day opportunities for older people and adults with learning disabilities currently provided by Caerphilly and more importantly detail the feedback received from the range of stakeholders who had engaged with the review.

Members noted that process started with a desk top review of current arrangements in Caerphilly and the presentation outlined provision pre and post pandemic. HICO also considered the legislative and policy context in which day opportunities needed to operate and looked at day opportunities in other parts of Wales to identify notable practice. From there people using services and carers were asked what was important to them and the kinds of day opportunities that would help them achieve their personal outcomes and other Stakeholders were invited to share their perspectives on recent changes and these had affected their own practice.

In terms of Stakeholder engagement, Scrutiny noted that 57 people who use day services had taken part through voluntary, informal conversations and a written survey. 43 carers had taken part through facilitated group sessions and a written survey and 40 day services staff were engaged, some whilst delivering sessions and others in group discussions. Other stakeholders engaged with included Cabinet Member, Chair of Scrutiny, senior and middle managers and the carers lead. 16 Social Workers and clinicians and managers from the Aneurin Bevan University Health Board were engaged with via on-line workshops as were Independent Supported Living provides and Advocacy Organisations.

Members noted that participation was considerably higher among adults with learning disabilities and their carers than it was among older people, but it was highlighted that moving forward ongoing engagement with older people would be crucial to ensure that opportunities meet needs across the different communities. It was further noted that whilst HICO could not gauge the views of those who didn't want to meet, the views expressed by those who did there was a broad consensus regarding current arrangements and the future direction of the service.

Feedback from individuals, staff and unpaid carers were detailed and the main themes arising were highlighted, the response from carers were noted and the comments raised in relation to transport and support considered. The presentation confirmed that the shift from resource-based support had been welcomed by service users but there were concerns about the lack of clarity over some changes and their perceived impact.

Moving on to findings and recommendations, the engagement process had confirmed that there was an acceptance amongst many stakeholders of the need to modernise the day opportunities and the return to pre-pandemic arrangements was neither feasible nor desirable. Stakeholders recognised the potential benefits for a more person-centred approach. Stakeholders also appreciated the financial constraints in which the Council was operating and agreed that opportunities provided need to be proportionate and affordable. The Scrutiny Committee Members noted that the findings identified that the new arrangements were in their infancy and were not currently delivering benefits some carers and staff associate with resource centres, such as a greater range of activities and more robust social networks.

The Scrutiny Members were advised that HICO recommended that the Council issue a broad and comprehensive statement of future intent to stakeholders acknowledging the findings of the exercise carried out including explaining how the new model will be implemented. Finding also highlighted the impact on carers and in particular those caring for people with more intensive or complex needs, needed to be taken into account and address as a priority alongside the implementation of any new model. Members also noted the need to future engagement and consultation to be consistent in order to regain the trust and buy-in some carers and other stakeholders.

Regarding recommendations, the presentation detailed four areas to take forward which included a comprehensive statement of future intent, reviews for individuals and carers with the highest level of need, a medium-term plan for full implementation of emerging Day Opportunities model, which should be co-produced with all relevant stakeholders and that the needs of all unpaid carers should be recognised and alternative options for delivery of support be developed.

The recommended Day Opportunities model was presented, along with its underpinning principles and recommendations on how it could now be taken forward.

Mr Palfreman on behalf of HICO expressed his sincere thanks to all the service users, carers, staff and other stakeholders that had taken part in the engagement process. The support of staff in particular had allowed them to have meaningful conversations with service users.

The Scrutiny Committee thanked Mr Palfreman for the presentation and praised the content for its impartiality.

Several Members expressed concern regarding the impact of services changes on families and whether any had suffered financially as a result of the reduction in provision. Mr Palfreman advised the Scrutiny Committee Members of those he had spoken to, no one had specifically commented on having to give up work, however what they had heard from conversation with carers was how they had to make significant changes to their other commitments to look after individuals who previously benefited from attending day centres, five days a week and this was something that the review process was taking very seriously and very careful attention needed to be given to ensure the appropriate support for carers and services users is in place as their cannot be view independently of one another.

Members also raised concerns in relation to third sector stakeholder support and the needed to ensure that the voluntary sector were appropriately financed going forward, so that they could continue to opportunities.

Several Members raised concerns about the reigniting and maintaining friendships which had been formed in the day centres pre-pandemic. Members were assured this was an area that had been highlighted as highly important throughout the engagement process and would be a fundamental part of the future model. Officers highlighted initiatives already in place, such as Caerphilly Cares, Supporting People and My 'Mates' which were currently helping to maintain and develop friendships, utilising different community settings and different opportunities so that friends can meet up and maintain these vital relationships.

Members considered transportation issues that could impact on an individual's ability to access services and Officers confirmed that transportation needs would form part of the review and assessment process.

In response to a Members query, the Corporate Director assured the Scrutiny Committee Members that assessments and reviews had been on going and will continue to be undertaken as required. Members were also assured that all individuals and their families had been invited to contribute to the work carried out by HICO. However, participation was not mandatory and was completely different to the Social Services assessment and review processes which are statutory requirements. The Scrutiny Committee Members were also assured that before a new model is implemented there will be a consultation with all stake holders. The Corporate Director also highlighted that many people are happy with the services they are receiving.

Members agreed that a move away from a static service provision in a single building to one that offered variety of provision that better met the needs of the individual service users was the way forward. Particularly as new people come into the service with different expectations to those who had previously received day services. Officers confirmed that this was an ever-increasing challenge and agreed the presentation had illustrated that in some cases the balance hasn't been right, and work was needed to ensure this was the case moving forward.

Members were advised some formatting work was still required but a full report of the review and its findings and recommendations would be made available as would this evening's presentations slides as soon as possible.

Following consideration and discussion, the presentation was noted.

9. BUDGET MONITORING REPORT (MONTH 7)

The report informed Scrutiny of projected revenue expenditure for Social Services for the 2022/23 financial year and its implications for future financial years.

The report identified the reasons behind a projected overspend of £1447K for Social Services in 2022/23, inclusive of transport costs. It also considered the implications of the projected overspend on Social Services reserve balances and for future financial years.

The report sought to ensure Members are apprised of the latest financial position of the Directorate.

The Chair thanked the Officer for the report and discussion ensued.

A Member raised their concerns in relation to the overspend in Children Services and also noted the underspend shown within the report in relation to Adult Services. Concerns were raised that due to these factors, the Services being provided by Caerphilly may be suffering and the services that are being provided may not be at a satisfactory level.

In response to the concerns raised the Head of Children Services, Gareth Jenkins advised Members that the overspend was due mainly to the high levels of children within residential care and that this type of care is extremely expensive. The Officer advised Members that

Caerphilly is in the process of expanding its in-house provision for residential care. However, this will take time to employ staff in order to make the homes operational. The officer assured Members that the service area is hoping to get the number of children within this type of care service down. However, for a lot of the children in residential care, the fostering system has not worked and there has been a break down due to the challenging behaviour and unfortunately this type of care is the most appropriate at this time.

The Officer assured the Scrutiny Committee Members that he was confident that the overspend is not affecting the quality of services elsewhere.

The Head of Adult Services, Jo Williams advised the Scrutiny Committee Members, the underspend in domiciliary care relates specifically to the 630 hours that cannot be commissioned. The Members were assured that the staff that Caerphilly employ are retained and the losses in staff is due only to retirement. The Officer advised the Members again that the main problem is the recruiting of new staff. However, the Officer was pleased to advise the Members that the targeted recruitment campaign that took place over Christmas has been a success and 15 people have been interviewed. There are 15 people for supported living and respite and several people interested in residential. The Members were advised that there is currently work to be carried out Nationally in terms of whether there should be a standard rate of pay for domiciliary care or fees for agencies.

Following consideration and discussion, it was moved and seconded that the recommendation within the report be approved. By way of electronic vote this was unanimously agreed.

The meeting closed at 7.23PM

Approved as a correct record, subject to any amendments agreed and recorded in the minutes of the meeting held on the 7th March 2023.

CHAIR



SOCIAL SERVICES SCRUTINY COMMITTEE – 18TH APRIL 2023

**SUBJECT: SOCIAL SERVICES SCRUTINY COMMITTEE FORWARD
WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND
CORPORATE SERVICES**

1. PURPOSE OF REPORT

1.1 To report the Social Services Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholder.

3. RECOMMENDATIONS

3.1 That Members consider any changes and agree the final forward work programme prior to publication.

4. REASONS FOR THE RECOMMENDATIONS

4.1 To improve the operation of scrutiny.

5. THE REPORT

5.1 The Social Services Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on Tuesday 24th January 2023. The work programme outlines the reports planned for the period April 2023 until March 2024.

5.2 The forward Work Programme is made up of reports identified by officers and members. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the

council website. The Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

- 5.3 The Social Services Scrutiny Committee Forward Work Programme is attached at Appendix 1, which presents the current status as at 27th March 2023. The Cabinet Work Programme is attached at Appendix 2. A copy of the prioritisation flowchart is attached at appendix 3 to assist the scrutiny committee to determine what items should be added to the forward work programme.

5.4 **Conclusion**

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

6. **ASSUMPTIONS**

- 6.1 No assumptions are necessary.

7. **SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

- 7.1 As this report is for information only an Integrated Impact Assessment is not necessary.

8. **FINANCIAL IMPLICATIONS**

- 8.1 There are no specific financial implications arising as a result of this report.

9. **PERSONNEL IMPLICATIONS**

- 9.1 There are no specific personnel implications arising as a result of this report.

10. **CONSULTATIONS**

- 10.1 There are no consultation responses that have not been included in this report.

11. **STATUTORY POWER**

- 11.1 The Local Government Act 2000.

Author: Mark Jacques, Scrutiny Officer jacqu@carphilly.gov.uk

Consultees: Dave Street, Corporate Director Social Services
Robert Tranter, Head of Legal Services/Monitoring Officer
Lisa Lane, Head of Democratic Services and Deputy Monitoring Officer,
Legal Services

Councillor Donna Cushing, Chair of Social Services Scrutiny Committee
Councillor Marina Chacon-Dawson, Vice Chair of Social Services Scrutiny
Committee

Appendices:

- Appendix 1 Social Services Scrutiny Committee Forward Work Programme
- Appendix 2 Cabinet Forward Work Programme
- Appendix 3 Forward Work Programme Prioritisation Flowchart

Gadewir y dudalen hon yn wag yn fwriadol

Forward Work Programme - Social Services

APPENDIX 1

| Date | Title | Key Issues | Author | Cabinet Member |
|------------------|---|--|------------------|-------------------------|
| 18/04/2023 17:30 | Aids and Adaptations Report | Outlining the priorities adopted. Waiting lists. Sufficient workforce? | Williams, Jo; | Cllr. Forehead, Elaine; |
| 18/04/2023 17:30 | Regional Partnership Boards – Update | | Street, Dave; | Cllr. Forehead, Elaine; |
| 30/05/2023 17:30 | "Llais" presentation | | Street, Dave; | Cllr. Forehead, Elaine; |
| 11/07/2023 17:30 | Day Services Update | | Street, Dave; | Cllr. Forehead, Elaine; |
| 11/07/2023 17:30 | Social Services Budget Report 23/24 | | Jones, Mike J; | Cllr. Forehead, Elaine; |
| 11/07/2023 17:30 | Information Item - Grants Report 2023 | | Jones, Mike J; | Cllr. Forehead, Elaine; |
| 11/07/2023 17:30 | Information Item - Annual Corporate Safeguarding Report plus the Annual Safeguarding Management | To provide assurance that the Corporate Safeguarding Policy is being adhered to across all Service areas and safeguarding activity is compliant with agreed procedures | Jenkins, Gareth; | Cllr. Forehead, Elaine; |
| 05/09/2023 17:30 | Period 3 Budget Monitoring report | | Jones, Mike J; | Cllr. Forehead, Elaine; |

Gadewir y dudalen hon yn wag yn fwiadol

Cabinet Forward Work Programme – 11th April 2023

| Meeting date: | Report title: | Key issue: | Report author: | Cabinet Member: |
|---------------------|--|---|-------------------------|------------------------|
| 19/04/2023 13:00 | Additional Support delegation | To endorse the proposed arrangements for the delegation of additional support funding to schools. | Sarah Ellis; Keri Cole | Cllr. Carol Andrews |
| 19/04/2023 13:10 | Review of the Local Public Convenience Strategy | To seek Cabinet approval for the Council's updated Local Public Convenience Strategy following a review and public consultation. | Rob Hartshorn | Cllr. Philippa Leonard |
| 19/04/2023 13:20 | Multi-functional Cadet and Sports Pavilion at Morgan Jones Park and Parc Penallta Visitor Centre | To update Cabinet regarding the inability to progress previously approved proposals to build a multi-functional cadet / sports pavilion at Morgan Jones Park and a Visitor Centre at Parc Penallta and to seek Cabinet approval to implement alternative schemes at both locations and to release previously approved capital contributions back to the Authority's capital reserves. | Rob Hartshorn | Cllr. Chris Morgan |
| 19/04/2023 13:30 | Suspension of Housing Repair Grants | To determine whether Housing Repair Grants should be reinstated following their suspension during and post covid. | Nick Taylor-Williams | Cllr. Shayne Cook |
| 19/04/2023 13:40 | Update on the Trinity Fields Band B project | To provide Cabinet with an update on the Trinity Fields Band B project and to seek Cabinet approval on the additional budget required to deliver the project. | Andrea West | Cllr. Carol Andrews |
| 19/04/2023 13:50 | Cwm Ifor Solar Farm Additional Cost Report | This report seeks Cabinet approval for the additional costs of £180,000, to take the Cwm Ifor Solar Farm project to full business case, to be taken from previously earmarked service revenue reserves within the Decarbonisation Strategy funding allocation. | Paul Cooke & Anna Lewis | Cllr. James Pritchard |
| 03/05/2023 13:00 | No items currently scheduled. | | | |

Cabinet Forward Work Programme – 11th April 2023

| Meeting date: | Report title: | Key issue: | Report author: | Cabinet Member: |
|---------------------|--|--|---|-----------------------|
| 17/05/2023 13:00 | Court House Car Park, Blackwood – variation of parking charges | To seek Cabinet approval to vary the parking charges in Courthouse Car Park, Blackwood to allow up to 1 hour parking free of charge for all users. | Dean Smith; Marcus Lloyd | Cllr. Julian Simmonds |
| 17/05/2023 13:10 | Proposed changes to the operation of the Welsh Church Acts Fund and the small Grants to the Voluntary Sector Fund. | To make changes, following a review by the Grants to the Voluntary Sector Advisory Panel, and recommend delegation to the Section 151 for future changes. | Vicki Doyle/ Stephen Harris | Cllr. Eluned Stenner |
| 17/05/2023 13:20 | Exempt item - Proposed Mineral Working and Restoration of Bedwas Tips - extension of exclusivity agreement. | Exempt item subject to Public Interest Test | Marcus Lloyd | Cllr. Julian Simmonds |
| 31/05/2023 13:00 | No items currently scheduled. | | | |
| 14/06/2023 13:00 | Violence at Work Policy | To approve version 4 of the Violence at Work Policy. | Emma Townsend; Lynne Donovan | Cllr. Nigel George |
| 14/06/2023 13:10 | Youth Forum priority issues for the coming year. | Members of the Youth Forum will be requesting Cabinet support to resolve young people's priority issues 2023/24, including the key priority issue - life skills - we need more opportunities to learn new skills including living independently, budgeting, car maintenance and British Sign Language. | Clare Ewings, Community Education Manager (Participation and Inclusion) Keri Cole | Cllr. Carol Andrews |
| 14/06/2023 13:20 | Welsh Language Standards Annual Report 2022-23 | To consider the Welsh Language Standards Annual Report. | Anwen Cullinane/ Sue Richards | Cllr. Nigel George |
| 14/06/2023 13:30 | Corporate Plan (including Well-Being Objectives) 2023 to 2028 | To consider the Councils Corporate Plan and Well-being objectives 2023 to 2028 | Christina Harray; Ros Roberts | Leader; Cllr. Stenner |

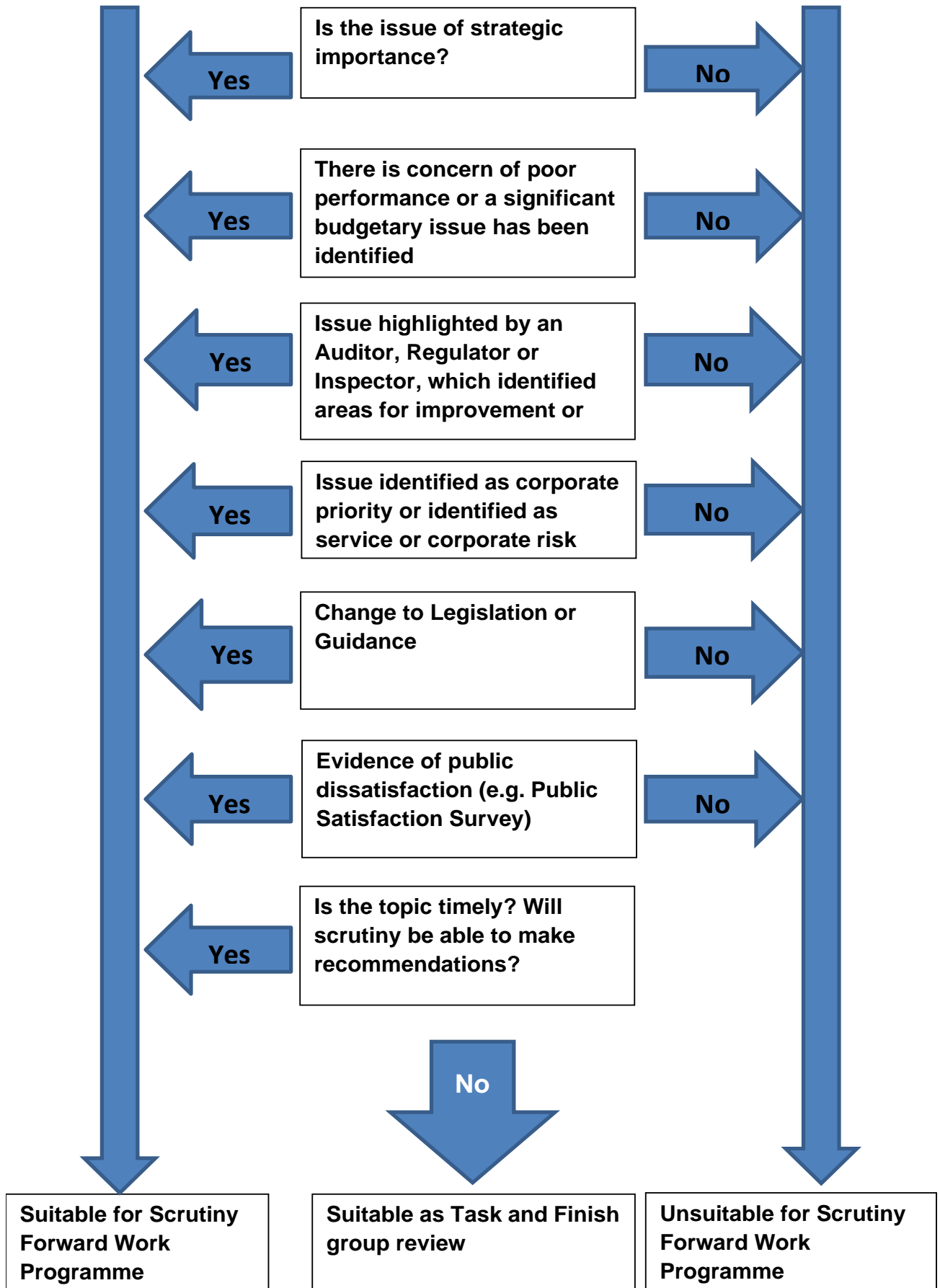
Cabinet Forward Work Programme – 11th April 2023

| Meeting date: | Report title: | Key issue: | Report author: | Cabinet Member: |
|---------------------|---|--|--|------------------------|
| 28/06/2023 13:00 | Local Housing Market Assessment and the Welsh Government Prospectus | For Cabinet to discuss and approve the Local Housing Market Assessment and the Welsh Government Prospectus. Welsh Government requires all Local Authorities to undertake a Local Housing Market Assessment and a Prospectus. The documents set out the requirement for housing within the county borough and is utilised to inform the LDP, the allocation of Social Housing Grant and the Council's own Caerphilly Homes development programme. | Nick Taylor-Williams; Jane Roberts-Waite | Cllr. Shayne Cook |
| 28/06/2023 13:10 | Development and Governance Strategy | The establishment of the development strategy which details the principles, practices and governance arrangements which are needed to facilitate, enable and support the new build objectives of Caerphilly Homes now and in the future. It will tackle the challenges, the development process, development programme and strategic priorities. | Nick Taylor-Williams; Jane Roberts-Waite | Cllr. Shayne Cook |
| 28/06/2023 13:20 | Review of Licensing fees for Dog Breeders, Scrap Metal Dealers and Activities involving animals (Pet sales) 2023. | The authority has a statutory duty to administer certain licences, registrations and permits and to set fees to recover the cost to the Authority in providing the service. The majority of Licensing fees are set by the two Licensing Committees with the exception of these fees which are the responsibility of the Executive. | Lee Morgan | Cllr. Philippa Leonard |
| 28/06/23 13:30 | Draft Waste Strategy | For Cabinet to agree the draft waste strategy prior to public consultation. | Marcus Lloyd; Hayley Jones | Cllr. Chris Morgan |

Cabinet Forward Work Programme – 11th April 2023

| Meeting date: | Report title: | Key issue: | Report author: | Cabinet Member: |
|---------------------|--|---|--|-----------------------|
| 12/07/2023 13:00 | Team Caerphilly Governance Framework | To propose a governance framework to programme manage the transformation programme. | Stefano Jefferson/Kath Peters/Sue Richards | Cllr. Eluned Stenner |
| 26/07/2023 13:00 | Annual Corporate Safeguarding Report plus the Annual Safeguarding Management Information Report. | To seek approval of the Annual Safeguarding reports. | Gareth Jenkins | Cllr. Elaine Forehead |
| 26/07/2023 13:10 | Day Services | For Cabinet to consider and approve the new proposed Day Services Model. | Jo Williams | Cllr. Elaine Forehead |

Scrutiny Committee Forward Work Programme Prioritisation



Gadewir y dudalen hon yn wag yn fwriadol



SOCIAL SERVICES SCRUTINY COMMITTEE - 18TH APRIL 2023

SUBJECT: EQUIPMENT AND ADAPTATIONS

**REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES AND
HOUSING**

1. PURPOSE OF REPORT -

1.1 This report provides information for members of the Social Service Scrutiny to note on the provision of equipment and adaptations to residents.

2. SUMMARY

2.1 This report provides information for members of the Social Service Scrutiny to note on the provision of equipment and adaptations to residents.

3. RECOMMENDATIONS

3.1 Members note the content of the report.

4. REASONS FOR THE RECOMMENDATIONS

4.1 The report is for information only.

5. THE REPORT

5.1 The Community Occupational Therapy Team (COT) are primarily responsible for the assessment and provision of equipment and recommending minor and major adaptations.

5.2 Occupational Therapists are also employed in the Community Resource Team (CRT) and Housing they can also prescribe equipment and adaptations, however the date in this report refers directly to the COT team.

5.3 The COT service is in very high demand which has increased post covid. In the current financial year to date (as of 15th March) the COT team has received **2,550**

requests for assessment as a result of this high demand requests are prioritised ensuring those in greatest need are seen first.

- 5.4 CCBC waiting times for COT assessment are amongst the lowest in Wales with the maximum wait for assessment currently at 4 weeks for low priority requests. High priority cases will usually be allocated within 24 hours. Therefore, in spite of current pressures the lead time from request for assessment to provision will be no longer than 8 weeks for equipment or minor adaptations. In many instances it will be much quicker if considered a priority.
- 5.5 Outcome of assessments has resulted in **1,700** requests for adaptations. **1250** for minor adaptations, and **450** for major adaptations. Adaptations are provided by housing.
- 5.6 **Minor Works of Adaptation** Social Services have an allocated annual budget of **£268,616** to provide minor adaptations to the residents of Caerphilly which is managed by Housing. This is a non means tested grant to provide any adaptations free of charge up to **£1,000**.
- 5.7 All home owners council tenants and tenants with private landlords can access this grant. Housing associations have their own allocated budget from Welsh Government to undertake this type of work, though the need is assessed by CCBC Occupational Therapy (OT) staff for all tenures.
- 5.8 A minor Works of Adaptations (WOA) can be used to provide any adaptations up to **£1000** which will enable independence, or promote safety, prevent hospital admission, facilitate hospital discharge etc. as well as promoting the safety of carers. Any adaptation request which is reasonable and practicable can be considered, though the most common uses of this budget is to provide handrails/grab rails/half-steps/door widening/improved access/key-safe installation/fold-down shower seats.
- 5.9 In the current financial year to date, as of 15th March the local authority has undertaken **1,250** minor WOA's. All work is carried out within 20 working days of the assessment. If the requirement is considered urgent then it can be installed within 24 hours e.g. if the adaptation is necessary to facilitate a hospital discharge or prevent admission etc.
- 5.10 **Equipment**
- CCBC is a member of GWICES Gwent Wide Integrated Equipment Service (GWICES). This consists of Caerphilly, Torfaen, Newport, Monmouth and Blaenau Gwent LA's as well as ABUHB. All partners contribute proportionately to the equipment service. It is the largest joint equipment service in Wales. Due to economy of scale it ensures that we can procure equipment at competitive prices.
- 5.11 GWICES is managed by Cefendy Medequip which is a sheltered workshop.
- 5.12 Recyclability is also given a priority to ensure that equipment is collected and re-used wherever possible to aid sustainability and keep costs to a minimum. As the equipment is shared between the 6 partners the availability of items is vast with access to a host of equipment which will ensure the safety of service users and their carers as well as preventing hospital admission and facilitating discharge. Items provided can range from bath lifts to complex seating to moving and handling equipment. There are literally hundreds of items of equipment provided by the stores.

- 5.13 Equipment is either stock or subject to a special order for a bespoke item of equipment, budgetary authorisation is required for specialist orders.
- 5.14 As well as delivery, collection and recycling of the equipment the stores will undertake the necessary mandatory health and safety testing and servicing of equipment. Many items will need to be serviced every 6 months according to LOLER regulations.
- 5.15 In the current financial year (as of 15th March) CCBC have issued **7,288** items of equipment to the residents of Caerphilly. All items are delivered within 5 working days of assessment though there is the facility for a same day delivery if the need is considered a priority.
- 5.16 GWICES is also currently responsible for distributing Personal Protective Equipment (PPE) from Welsh Government to each local authority for distribution to all registered care providers.

6. CONCLUSION

The information provide in the report demonstrates a significant improvement in waiting times for assessment since the pandemic despite the fact there has been no reduction in demand.

7. ASSUMPTIONS

- 7.1 This report assumes demand will remain constant for provision of equipment and adaptations.

8. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

- 8.1 This report is for information only item therefor a completed IIA is not necessary at this stage.

9. FINANCIAL IMPLICATIONS

- 9.1 There are no financial implications associated with this report.

10. PERSONNEL IMPLICATIONS

- 10.1 There are no personnel implications associated with this report.

11. CONSULTATIONS

11. The views of the consultees have been reflected within the report.

Author: Sean O'Brien Team Manager Occupational Therapy

Consultees: Dave Street Corporate Director Social Services

Councillor Donna Cushing, Chair Social Services Scrutiny
Councillor Marina Chacon-Dawson, Vice Chair Social Services Scrutiny
Councillor Elaine Forehead, Cabinet Member for Social Services
Jo Williams Head of Adult Services



SOCIAL SERVICES SCRUTINY COMMITTEE – 18 APRIL 2023

SUBJECT: REGIONAL PARTNERSHIP BOARDS - UPDATE

**REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES AND
HOUSING**



1. PURPOSE OF REPORT

- 1.1 To update Members of the work of the Gwent Regional Partnership Board (RPB) since the last update report presented to Scrutiny Committee in July 2022.
- 1.2 For Members to understand the focus there has been on winter pressures, the role played by the RPB and its members in managing the numerous challenges that emerged.
- 1.3 For Members to be aware of the policy direction of Welsh Government (WG) which increases the 'ask' of RPB's and increases their influence over Health & Social Care services in Wales.

2. SUMMARY

- 2.1 Part 9 of the Social Services & Wellbeing (Wales) Act 2014 required local authorities and Health Boards to establish Regional Partnership Boards. RPB's were established on Health Board footprints with consequently seven Boards being established. The RPB for this area is titled the Gwent Regional Partnership Board.
- 2.2 Since their inception in 2016, the RPB have become increasingly influential in developing integrated health and social care services across the region. The Board has also been recipient of significant amounts of grant funding from WG to support and develop integrated service.
- 2.3 Previous Members of Scrutiny Committee will be aware that previous updates on the work of the RPB were presented in February 2020, December 2020, June 2021 and July 2022.

3. RECOMMENDATIONS

- 3.1 Members to note the content of the report and offer comments.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 The RPB is becoming increasingly influential in shaping health and social care services, not just in Caerphilly CBC but across Wales. This report brings Members up to date on the content of RPB meetings between July and December 2022.

5. THE REPORT

- 5.1 Members will be aware that Part 9 of the Social Services & Wellbeing (Wales) Act 2014 required local authorities and Health Boards to establish Regional Partnership Boards to manage and develop services to secure strategic planning and partnership working between local authorities and local health boards. RPB's were to be established on Health Board footprints with consequently seven Boards being established. The RPB for this area is titled the Gwent Regional Partnership Board. Membership of the Gwent RPB consists of the five local authority Cabinet Members for Social Services, five Directors of Social Services, Health Board senior executives as well as representatives from the third sector, independent providers and citizen and care representatives. The board also can co-opt other members as required.

- 5.2 The RPB meets bi monthly but is supported by a range of strategic partnership and other groups. These include;

- Leadership Group
- Carers Strategic Partnership
- Children and Families Strategic Partnership
- Dementia Board
- Gwent Adult Strategic Partnership
- Health, Housing and Social Care Strategic Partnership
- Mental Health and Learning Disability Strategic Partnership

- 5.3 Members will recall from previous reports that there have been a range of reports that the RPB has had to submit to WG including an Area Plan, Annual Report, Population Needs Assessment and Market position statement.

These documents can be found at the Gwent RPB website which can be found at WWW.gwentrpb.Wales.

- 5.4 A summary of the meetings held between July 2022 and December 2022 is attached as Appendix 1 of this report. Members will appreciate that much of the RPB's time has been taken discussing and trying to resolve the pressures faced by the NHS in the early part of the year and the preparatory work needed in readiness for winter.

- 5.5 A key part of this work related to the preparation and monitoring of a Winter Plan (see Appendix 2). This plan was approved by the Board and then risk assessed through the winter by the Gwent Adult Strategic Partnership, the Leadership group and progress / issues fed back to each RPB. The RPB also had oversight of the region's response to Welsh Governments '1000 beds or equivalent' initiative, aimed at creating additional care capacity in Gwent to facilitate hospital discharge. Progress on the winter plan and the 1000 bed initiative was considered and scrutinised by the RPB prior to being reported back to Welsh Government. Progress in Gwent was considered good with more than 120 'beds or equivalent' being created. Evaluations

are currently taking place to determine which initiatives can be carried forward into next winter.

- 5.6 Scrutiny received a report on 11 October 2022 with regard to the Regional Integration Fund (RIF) and a proposal by Welsh Government to taper funding over a six year period, which in essence would mean Welsh Government funding needing to be replaced by core funding from Caerphilly CBC. Members expressed concern with regard to the proposal and did not support the tapering model and Committee asked the Cabinet Member for Social Care to contact the Minister directly highlighting her concerns.

Following this and other representations from individual Local Authorities and RPB's, the Minister agreed to defer the RIF tapering for 2023/24. It remains to be seen if the tapering is reinstated for 2024/25 and beyond.

- 5.7 The workforce pressures across Health and Social Care are well documented throughout the UK. Within Gwent our inability to recruit and retain carers and key NHS staff has had a significant impact on our ability to deal with winter pressures, particularly relating to discharging people from hospital. The RPB has a workforce Board to consider ways of making a career in social care / health more attractive and to ensure we are not all 'fishing in the same pool'. Through this work and changes that we recruit for carers in Caerphilly CBC we are beginning to see some progress on rates of recruitment. We now need to follow this through and ensure we can retain the staff concerned.
- 5.8 Feedback from Members at almost all Scrutiny Committee's that have considered reports around the RPB have expressed concerns around governance and in particular that grant bids and service development initiatives have not been able to come through the normal pre decision Scrutiny and Cabinet processes. The Gwent RPB is currently undertaking a governance review with these issues in mind and progress in this area will be reported to a future Scrutiny Committee.
- 5.9 In relation to Children's Services, the Children and Families Strategic Partnership plays a key role in shaping regional service development and delivery. Members will be aware of the NEST/NYTH Framework led by the Partnership to address improved access to emotional and mental health support for children and families. Part of this work has included the development of Windmill Farm, a specialist residential unit for children with complex mental health needs. Windmill Farm is managed by Newport City Council on behalf of the five Local Authorities and ABUHB. The intention is to provide short term intensive multidisciplinary assessments to support Children's Services planning to best meet the child's longer term needs. Windmill Farm became operational in February and Caerphilly has already made one placement.

6. ASSUMPTIONS

- 6.1 There are no assumptions contained in this report.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

- 7.1 This report is for information, so the completion of an Integrated Impact Assessment is not required.

8. FINANCIAL IMPLICATIONS

- 8.1 The RPB has increasingly been the recipient of grant funding from Welsh Government. A major part of the funding related to the Integrated Care Fund (ICF) and the Transformation Grant. To illustrate the level of funding below is a summary of the ICF and Transformation Grant received between April 2017 and March 2022

| | 2017/18 | 2018/19 | 2019/20 | 2020/21 | 2021/22 | Total |
|---------|-----------|-----------|-----------|-----------|-----------|-----------|
| Revenue | 1,238,474 | 1,027,895 | 2,186,959 | 2,499,604 | 2,943,724 | 9,941,656 |
| Capital | 0 | 804,687 | 243,818 | 268,979 | 487,098 | 1,804,582 |

9. PERSONNEL IMPLICATIONS

- 9.1 There are no direct personnel implications arising from this report.

10. CONSULTATIONS

- 10.1 There are no consultation responses that have not been reflected in this report.

11. STATUTORY POWER

- 11.1 Social Services and Wellbeing (Wales) Act 2014.

Author: Dave Street, Corporate Director, Social Services and Housing
street@caerphilly.gov.uk

Consultees: Councillor Donna Cushing, Chair Social Services Scrutiny
Councillor Marina Chacon-Dawson, Vice Chair Social Services Scrutiny
Councillor Elaine Forehead, Cabinet Member for Social Services
Christina Harrhy, Chief Executive
Mark S Williams, Corporate Director (Economy and Environment)
Richard Edmunds, Corporate Director (Education and Corporate Services)
Steve Harris, Head of Financial Services and S151 Officer
Rob Tranter, Head of Legal Services
Gareth Jenkins, Head of Children's Services
Jo Williams, Head of Adult Services
Mike Jones, Financial Services Manager

Appendices:

Appendix 1 - Regional Partnership Board - Agenda Summary – July 2022 to December 2022

Appendix 2 - *RPB Winter Plan – Interim Review & Risk Assessment

**This document is provided by the Regional Partnership Board and may not be*

RPB Meeting Summary 2022

Regional Partnership Board Meeting: 19th July 2022

| Agenda item | Decision |
|---------------------------|---|
| Appoint Chairperson | Agreed new Chairperson |
| Review Terms of Reference | Agreed work programme and 4 priorities for 2022/23 |
| Welsh Government Funding | Considered use of funding to support Regional Integration, Winter Planning and supporting workforce |
| Regional Frailty Budget | Budget agreed and signed off |
| RPB Annual report | Agreed report and submit to Welsh Government |
| Citizen Panel Feedback | Agreed to explore older people and ageing research project |
| AOB | Agreed to raise item on Domiciliary Care at next meeting |

Regional Partnership Board Meeting: 6th September 2022

| Agenda item | Decision |
|--|---|
| Welsh Government Priority: Eliminating Profit from Children's Services | Regional response to national consultation outlining concerns. |
| Regional Winter Plan | <ul style="list-style-type: none"> • Updated Risk Register • Action Regional Workforce Board to discuss workforce implications and proposals • Write to WG highlighting Winter Pressures requiring national consideration such as real living wage • Develop public messaging |
| Regional Integration Funding Finance Plan | Considered plan prior to submission to Welsh Government. Agreed funding to projects and services up to March 2023 |
| Market Stability Report | Agreed and signed off Market Stability Report (<i>Statutory Requirement Social Services and Wellbeing Act</i>) |
| RPB Terms of Reference | Agreed to interim TOR in light of national review of codes of practice |
| AOB | Agreed regional response to WG consultation: Social Care and Continuing NHS Healthcare |

Regional Partnership Board Meeting: 15th November 2022

| Agenda item | Decision |
|----------------------|--|
| Election Vice Chair | Agreed Vice Chairperson |
| Regional Winter Plan | Updated Risk Register ABUHB Winter Integrated Plan Agreed |

| | |
|--|--|
| | |
| Workforce Transformation Planning | Agreed annual Workforce report Action: Workforce Board to consider staff wellbeing support Consider regional commissioning approach to Domiciliary Care Circulate briefing student recruitment and college consortium partnership |
| Welsh Government Funding | Agreed draft regional capital funding spend Revenue budget update and monitoring |
| GP cluster development (Accelerated Cluster Development) | Agreed governance arrangements and alignment of work programmes (WG requirement) |
| Standing item update Citizen Panel, Third Sector and Providers | Updates from panel and organisations |
| Autism | Agreed RPB Autism Champion Agreed use of WG funding autism and neurodevelopment |

Regional Partnership Board Meeting – Single Item agenda Welsh Government Funding: 12th December 2022

| Agenda item | Decision |
|--|--|
| Welsh Government Regional Integrations Funding | Identified risk to delivery of programmes in relation to tapered funding. RPB Chair to raise with WG Agreed to additional funding for Missing Children Project and funding to Children and Families Board |

RPB Winter Plan

Interim Review & Risk Assessment

9 March 2023

This document is provided by the Gwent Regional Partnership Board and may not be fully accessible, please contact the Partnership and Integration Portfolio Management Office for advice.

Introduction

- A workshop interim review of winter plan delivery was undertaken within the Gwent Adult Strategic Partnership on 9 March 2023
- The interim review focussed on current status of project delivery along with any considerations as to successful capacity that should be considered to be sustained into the new financial year.
- The recommendations from Gwent Adult Strategic Partnership are reflected against each scheme within the updated risk assessment.

Resilient Community Capacity

| ACTIVITY | STATUS | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP Recommendation |
|--|--|---|---------------------|--|----------------------|---|---|
| <p>New Directions Caerphilly Continue to provide domiciliary care commissioning via complex care (inc. within current SC2H pathway)</p> | <p>Ongoing informal arrangement – 6 people currently being supported</p> | <p>Continued availability of provision; no risks identified through consideration</p> | <p>Nil required</p> | <p>Maintained or improved DTOC position Good person centred outcomes</p> | <p>High</p> | <p>Low additional impact as Stabilising existing capacity</p> | <p>As part of the Step Closer to Home pathway, this capacity is reported to be impactful to individuals that have been supported, with packages of care right-sized.</p> <p>The capacity has been fully utilised throughout 2022-23.</p> <p>GASP recommend this initiative continues into the new financial year to sustain the capacity.</p> |

Resilient Community Capacity

| ACTIVITY | Progress | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP recommendation |
|---|--|---------------------------------|---------------|---|----------------------|-------------------|--|
| Additional winter capacity within community teams Supporting the ability to offer additional hours of work to mitigate further staff shortages due to sickness/leave over the winter period (provided via overtime/ additional hours of existing staff) | Blaenau Gwent Approx 495 additional hrs provided of 7 day social work capacity, as well as agency social worker and Health and wellbeing worker. | Reliant on willingness of staff | Nil available | Stabilised workforce Capacity to provide 7 day working (e.g. brokerage over the weekend) | Medium | High | The nature of the temporary capacity is useful for periods of additional system resilience activity. Recommendation to have system resilience capacity ringfenced within the RIF programme, not specific to winter seasonality. |
| | Caerphilly Partial success – increase capacity for hospital discharge, but less success with increasing care capacity | | | | | | |
| | Monmouthshire Additional 314 hours of care brokered through 2 domiciliary care agencies | | | | | | |
| | Newport Update awaited – due to leave | | | | | | |
| | Torfaen Update awaited – due to leave | | | | | | |

Resilient Community Capacity

| ACTIVITY | STATUS | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP recommendation |
|--|--|--|---------------------|-----------------------------|----------------------|--|--|
| <p>Equitable fuel reimbursement for care staff (<i>providers only – excl. Health and Social Care care staff</i>)</p> <p>Responding to the cost of living crisis and increasing number of carers leaving the profession, methodology developed to identify methods of providing equitable fuel reimbursement for care staff across the region.</p> | <p>Payments made to providers and delivered in full, with positive feedback from staff supported.</p> <p>Feedback overall suggests monitoring the continued pressure into 2023-24 to assess whether further support may be needed.</p> | <p>Mitigate ongoing staff retention issues due to the cost of living crisis within the provider sector</p> | <p>Not required</p> | <p>Stabilised workforce</p> | <p>High</p> | <p>Low-Med - stabilising existing capacity</p> | <p>Suggest maintaining an overview of the impact cost of living has on care works. Also need to ensure the communication that has been issued from commissioners to providers reflects the 31 March 2023 conclusion.</p> |

Admission Avoidance

| ACTIVITY | STATUS | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP recommendation |
|---|--|--|--|---|--|-------------------|---|
| <p>COTE/Frailty Redesign - 8-8 CRT Model extend the operational hours for CRT rapid medical up to 8pm Monday to Friday, by Jan/Feb 23. It is proposed that by recruiting additional support now, it would be possible to make the existing CRT medical team more robust across all areas and develop a weekend response in the same timescale.</p> | <p>Due to the short-term nature of the funding, recruitment has been challenging. A key recommendation when the bid was submitted was that all posts are substantively employed because temporary posts are unlikely to be attractive. However permanent at risk recruitment could not be completed in the current financial climate</p> | <p>Recruitment Initiative cannot be viewed in isolation of the wider activities within the CRT</p> | <p>Comms and engagement across all CRTs re. the Pilot development Clear dependency map</p> | <p>As a 7 day model, the service could support a further 32 patients to remain at home each week, avoiding a hospital admission</p> | <p>Unable to deliver during winter plan term</p> | <p>None</p> | <p>Following completion of first phase Redesigning Services for Older People programme, if needed, a fuller business case will be developed to demonstrate any needs.</p> |
| <p>COTE/Frailty Redesign - Proactive Frailty Transformation Project developing a robust method of identification and collaborative planning, admissions and GP interactions reduce. Project resource needed: <ul style="list-style-type: none"> • 1 WTE Band 8a programme manager • 4 medical sessions each week spilt across CRT consultant and GP • 1 WTE Band 5 Project support officer </p> | <p>Programme manager recruited on a temporary basis to support the redesign work</p> | <p>Recruitment</p> | <p>Nil</p> | <p>Indications have previously suggested that approximately 60% (LFS) of actual beds are utilised to support these individuals. The Redesign programme is working to avoid admission and thus move care into individuals own homes.</p> | <p>High Programme Manager in place up to 31 March 2023</p> | <p>Low</p> | <p>Following completion of first phase Redesigning Services for Older People programme, if needed, a fuller business case will be developed to demonstrate any needs.</p> |

Admission Avoidance (cont...)

| ACTIVITY | STATUS | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP recommendation |
|---|--|--|--|--|---|-------------------|---|
| <p>COTE/Frailty Redesign: Night Time Support</p> <p>Develop two teams of HCSW working initially in the out of hours period 8 pm to 8am, seven days per week. Each team would consist of two Health Care Support Workers who are trained to undertake observations and provide personal care and support to people to enable them to stay safely in their own home.</p> | <p>Recruitment completed. Service not yet operational, planned commencement for April 2023.</p> <p>Programme board and steering group established via RSfOP programme.</p> | <p>Recruitment activity having a detrimental effect on other services</p> <p>Incremental gains in the early stages of the programme not realising full impact within winter period</p> | <p>Recruitment will be for a night contract only, which will minimise the staff pool interested, and therefore less likely to impact domiciliary care market</p> | <p>Keeping frail and/or elderly people at home reduces dependency on longer term social care services, increasing independence and quality of life.</p> | <p>Low</p> <p>Soft launch planned for April following part successful recruitment</p> | <p>None</p> | <p>Following completion of first phase Redesigning Services for Older People programme, if needed, a fuller business case will be developed to demonstrate any needs.</p> |
| <p>Same Day Emergency Care @ YYF</p> <p>The development of the SDEC treatment space alongside other improvements in AMU will ensure that YYF is in a position to meet the demand and requirements for the Caerphilly population, supporting whole system flow and optimising patient outcomes.</p> | <p>The pilot project has been successfully implemented and has treated 440 patients between 31 October '22 and 24 February '23. Data has demonstrated a reduction in waiting times, a high assessed out rate, excellent patient satisfaction rates and good staff experience which has reduced congestion and unnecessary admission in a very busy Acute Medical Unit (AMU).</p> | <p>Recruitment of staff for a 6-month pilot</p> | <p>Confirmation of interest in the posts from existing staff, opportunity to work in a new initiative service, delivering patient centre care</p> | <p>Avoids unnecessary admissions to hospital often being cared for in the AMU corridor or boarded.</p> <p>Prevents avoidable disruptions to packages of care / support at home because patients are not waiting overnight for assessment, treatment and investigations</p> | <p>Delivering as intended</p> | <p>High</p> | <p>Recommend further detailed consideration of impact across YYF as part of formal winter evaluation, and understanding of WG SDEC funding already provided.</p> |

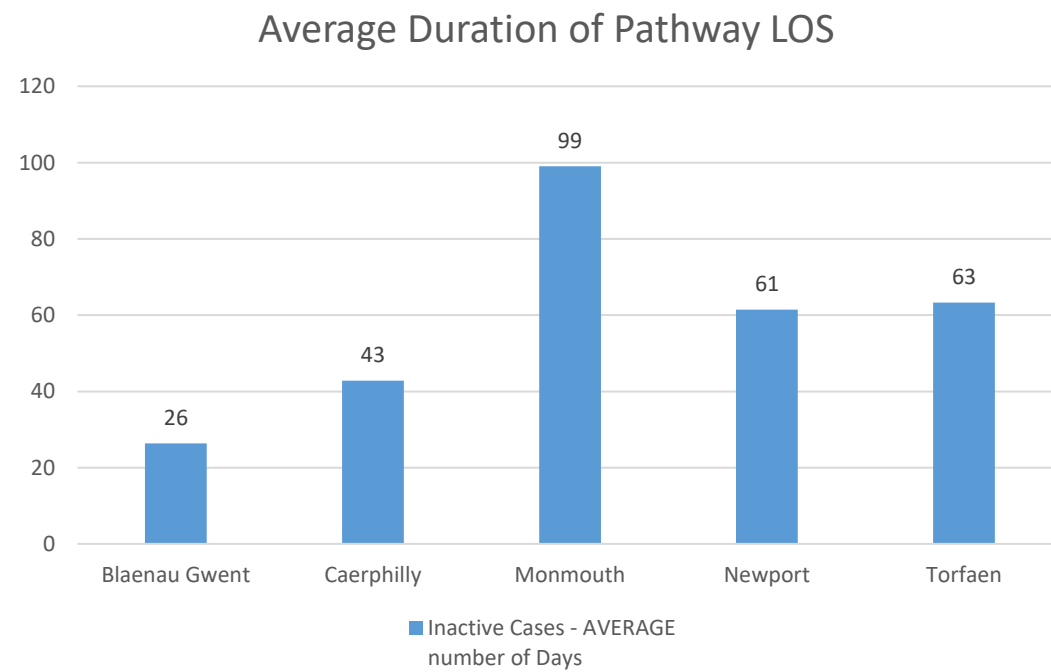
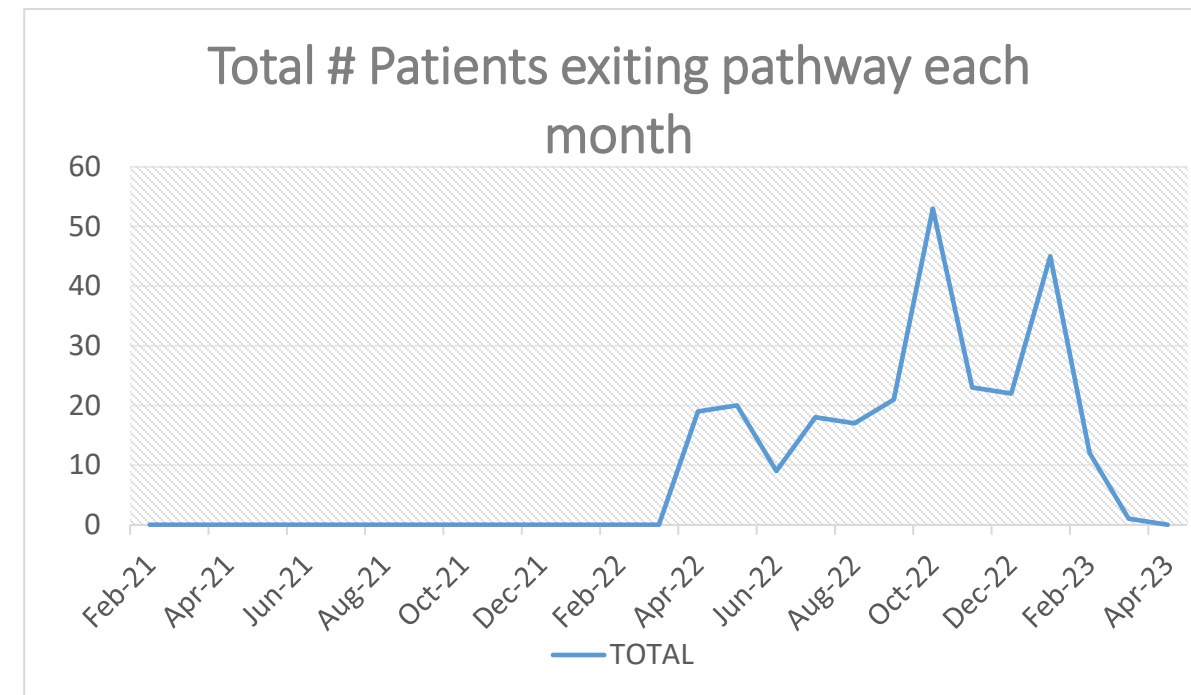
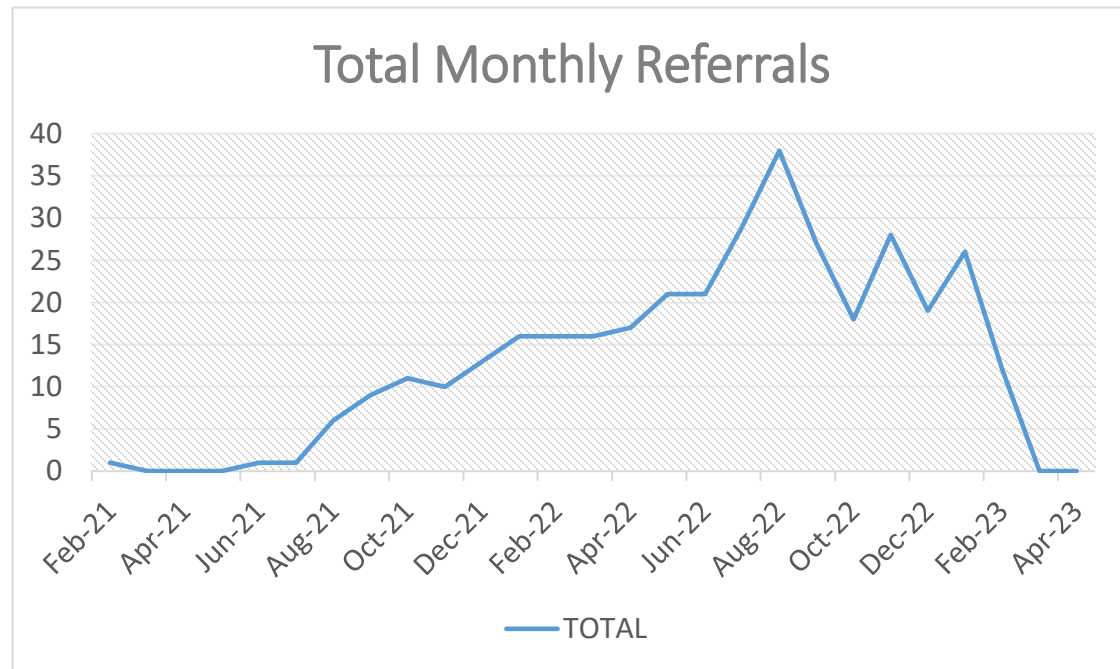
Discharge Enablers

| ACTIVITY | STATUS | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP recommendation |
|--|--|--|--|---|----------------------|---|---|
| <p>Additional equipment for GWICES to facilitate hospital discharge</p> <p>Phase 1: Manual Handling (seating, hoists & stand aids) - £300,000</p> <p>Phase 2: Bettercare (showering, bathing including bariatric) - £100,000</p> <p>Phase 3 - Single handed care (Elks, slings, returns including bariatric) - £100,000</p> | <p>Phase 1 - Manual Handling 605 items (Seating, Hoists & Stand aids)</p> <p>Phase 2 - Bettercare 1,413 items (Showering, Bathing including Bariatric)</p> <p>Phase 3 - Single Handed Care items 1,208 (Elks, Slings, Returns including Bariatric)</p> <p>TOTAL 3,226 items provided</p> | Procurement of stock, potential supply chain issues | Phased procurement takes account of lead in timeframes | Avoidance of delays due to equipment availability | High | Medium | <p>To include early within winter system resilience activities, to enable proactive planning and procurement for increased demand in September.</p> <p>Recommend, ringfence funding to support system resilience.</p> |
| <p>Strengthened resource for Home First Service</p> <p>Existing home first resource from RGH & NHH spread to GUH. Proposal is to strengthen the capacity to reflect the 3 hospital model.</p> | <p>Agency staff secured to enable strengthened capacity over the winter period.</p> <p>Additional resources were utilised to improve the capacity within the dom care provision.</p> | Ability to appoint staff, due to funding decision timeframes | | # Turnaround at front door Reduction in admissions | High | Low (unable to exceed average baseline discharge rate during term of plan – external factors contributing) | <p>Further more detailed consideration is needed, year end reporting and evaluation will be undertaken for HF.</p> <p>Noted wider initiatives have impacted on HF performance data.</p> |

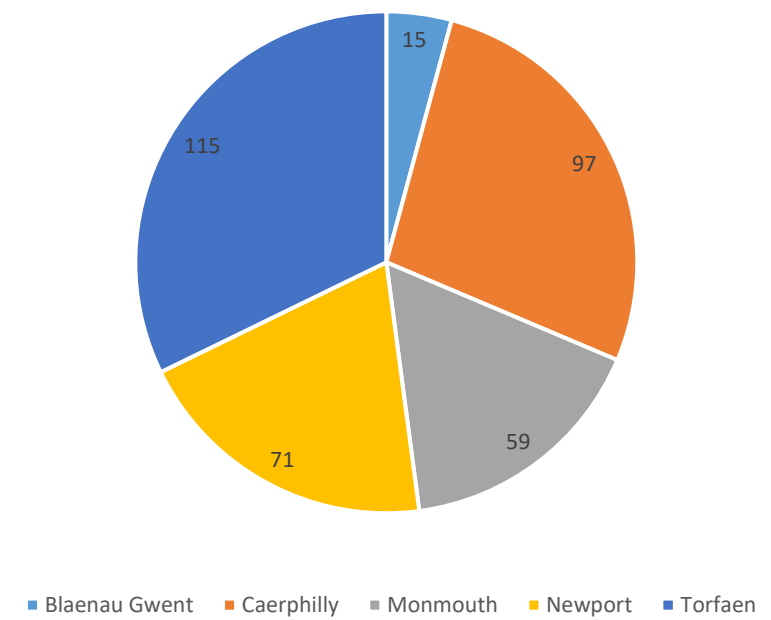
Alternative Bedded Capacity

| ACTIVITY | STATUS | DEPENDENCY/ RISKS | MITIGATION | PROPOSED IMPACT | VIABILITY RAG RATING | IMPACT RAG RATING | GASP recommendation |
|---|--|---|---|---|---|-------------------|---|
| <p>Create additional beds as part of a graduated care pathway (costings and modelling taking place on 80 beds). Supporting convalescence for individuals awaiting community support.</p> | <p>A hybrid model of SC2H with block booked and spot purchase arrangements has been in place.</p> <p>The criteria for this initiative was to support individuals waiting for 3-4 dom care calls per day to enable discharge from hospital.</p> <p>Utilisation of the pathway has been significantly lower than projected.</p> <p>Referrals rates have reduced, whilst POCD data still demonstrates significant amount of patients 'stuck' within the hospital system, demonstrating the lack of impact of this initiative.</p> <p>Providers mobilised ready to support the model in anticipation of the projected demand, however as the demand has not materialised it has resulted in provider disappointment and frustration.</p> | <p>Staff shortages noted in the care home sector, may impact the ability for homes to respond to the tender invitation.</p> <p>Ability to source Therapy capacity (OT/Physio/Assts)</p> <p>Throughput of the pathway to maintain flow</p> <p>Capacity of GP surgery(ies) to support additional care home capacity</p> | <p>Refined patient cohort included within service specification for these beds.</p> <p>Patients moved on maintenance plans waiting for PoC, reduced reliance on therapy capacity</p> <p>To be considered following care home responses as to suitable geographical area – engage with NCN leads</p> | <p>Up to 693 patients could be supported within a 26 weeks timeframe</p> <p>Reduction in DTOC</p> | <p>High</p> <p>Capacity sourced within care homes via SC2H Hybrid Model</p> | <p>Very low</p> | <p>Acknowledge additional capacity where able to be utilised has proved beneficial, with good service user experience.</p> <p>Block booked beds could only be sourced in the north of the region, patients not resident within the catchment were therefore not referred despite being a regional offer.</p> <p>High level data shown overleaf for SC2H alternative bed pathway</p> <p>Pending detailed evaluation at year end, GASP shared early recommendation to continue some capacity as referrals still being received and patients currently within pathway.</p> |

SC2H Data



TOTAL Number of Referrals received since pathway commenced



What would we do differently?

- Short termism associated with typical winter planning periods is a constraint to having significant impact.
- Additional areas of focus were considered, such as Assistive Technology and Technology Enabled Care which we were unable to address due to the short timeframe.
- Support was received to focus on a Prevention and Wellbeing Strategy, also to ensure connectivity and alignment between existing preventative offers.
- The important distinction was highlighted between early preventative activity (keeping well and independent in the community), and response services considered to be preventative (e.g. Falls preventing hospital admission)
- GASP recognise radical changes need to be considered, this will form part of a follow up discussion with the formal evaluation of the winter plan, in addition to the early work of the Redesigning Services for Older People programme.

Gadewir y dudalen hon yn wag yn fwiadol